



DATE: October 8, 2012

SUBJECT: Woodland Building Renovation,  
Penn State Abington

TO: Architectural Firms

The Pennsylvania State University intends to renovate portions of the Woodland Building located in the core of the Abington Campus. The 92,000 GSF facility, constructed in 1973, houses offices, chemistry laboratories, classrooms, a tiered lecture hall and a library. Two feasibility studies have been done; one for the renovation of the chemistry laboratories by Nalls Architecture and the other for the upgrade of the HVAC system by PS&S. We are now in a position to continue with the project and our goals include:

- Renovation of approximately 20,000 GSF including chemistry laboratories.
- Renovations of existing restrooms for ADA compliance.
- Abatement of existing hazardous materials.
- Upgrade of the HVAC system.
- Replacement of windows and flooring.
- Replacement of the entire roof system.

The project will be performed in multiple phases within the occupied building. The scope of work includes validation of program based on the above mentioned studies, including a phasing plan, and implementation of the above stated goals. The total project budget including soft costs and FF&E is \$7,000,000. We expect to begin program validation in January, 2013; complete design by November, 2013; begin construction in January, 2014; and complete construction by December, 2014.

If your firm is interested in pursuing this project, please submit the following:

1. A brief statement detailing your firm's unique qualifications for designing facilities of this type and scope. Include a sampling of your previous relevant experience and graphic examples representative of your architectural designs.
2. Your firm's vision of what, beyond purely functional issues, constitutes the essence of this type of facility. To indicate to the Screening Committee your understanding of the uniqueness of this project, discuss some of the issues that are important in the design of a project of this type.

Please submit to my office eight hard copies of your response by Noon November 1, 2012 and limit your submission to five, single sided pages. Please include the name and email address of your firm's contact individual for this project. If you have any questions regarding this request please contact Tom Wojcik, the Project Manager, at 814-865-6197 or 814-280-0244.

The University will use a qualifications based selection process with long list, short list and interviews. The Screening Committee will select a long list of approximately ten firms from the respondents to this letter. A Request for Proposals (RFP) will be posted to this website by November 12, 2012. The RFPs will be due in my office at Noon on December 10, 2012. Three firms will be chosen from the RFP

respondents and interviewed the week of January 7, 2013. The results will be announced at the Board of Trustees meeting on January 18, 2013 and posted to this website.

Sincerely,

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cc: Screening Committee