

DATE: January 4, 2011

SUBJECT: Alterations to the West Campus Steam Plant,
University Park

TO: Short List

Burns & McDonnell
CMM Schmidt
Lutz, Daily & Brain, LLC

I am pleased to inform you that your team is one of three chosen to be interviewed by the Screening Committee in anticipation of selecting a team for appointment by the Board of Trustees.

Interviews will be conducted at The Penn Stater Conference Center, University Park on Monday January 17, 2011. The interview schedule is as follows:

Burns & McDonnell	9:30 A.M. – 10:30 A.M.	Executive Conference Room 1
CMM Schmidt	10:40 A.M. – 11:40 A.M.	Senate Room 2
Lutz, Daily & Brain, LLC	11:50 A.M. – 12:50 P.M.	Executive Conference Room 1

Each team will be limited to no more than 30 minutes for their presentation allowing us 30 minutes for follow-up questions. I urge you to use the time wisely and refrain from simply repeating the material already submitted in your proposal. We are most interested in your approach to our specific project, your understanding of the key issues and any initial broad ideas or concepts that you may have developed during this process. In addition, we are forwarding to you via E-mail several specific questions that we want you to address during your presentation. It is most important to us that the key team members assigned to this project and any major consultants be present for the interview; however, please limit the number of team attendees to five. A screen and three easels will be provided for your use.

The result of the interviews will be announced at the Board of Trustees meeting on Friday January 21, 2011 and will be posted to our website by 5:00 P.M. that day.

Please do not hesitate to call me or Jeff Spackman at 814-863-2496 if you have any questions or if we can be of further assistance.

Sincerely,

David Zehngut
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Board of Trustees Architect / Engineering Interview Room Layout

