Updated Cleaning and Disinfecting Procedures in Response to Coronavirus

**Products and Procedures**
All-purpose and general-purpose cleaners will be replaced with Betco® Quat Stat 5™ for daily cleaning and disinfecting of frequently touched surfaces. Quat Stat 5™ has been approved by the EPA as effective against coronavirus. Changes in product and processes include:

- **Restroom Cleaning:** OPP Custodial will clean and disinfect restrooms once daily, M-F. Surfaces disinfected will include toilets and toilet handles, urinals and urinal handles, sinks and sink faucets, paper/soap/feminine hygiene dispensers, floors, stall door handles, and restroom entrance handles and push plates using Quat Stat 5™. Microfiber cloths and mops will be used with Quat Stat 5™ to wipe all surfaces and mop floors.

- **Exterior Building Entrances:** OPP Custodial will disinfect exterior door handles and push plates, and frequently touched surfaces like ADA automatic door opening buttons using a Microfiber cloth with Quat Stat 5™ once daily, M-F.

- **Interior of Buildings:** All desks, podiums, conference tables, interior doorknobs, interior door push plates, handrails, light switches, and ALL other surfaces identified as high touch areas will be cleaned and disinfected using a Microfiber cloth and Quat Stat 5™. The table below lists common public room types that will be cleaned and disinfected once daily, M-F.

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<th>Room Types</th>
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<td>Work Rooms</td>
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- **Bottle Fill Stations and Water Fountains:** Bottle fill stations and water fountains will be disinfected using a Microfiber cloth and Quat Stat 5™ once daily, M-F.

**PPE**

- Employees will wear approved protective gloves such as latex, latex-free, or nitrile gloves when cleaning frequently touched surfaces using Quat Stat 5™.
- Employees will wash hands thoroughly and frequently during their shift.
  - [https://www.cdc.gov/handwashing/when-how-handwashing.html](https://www.cdc.gov/handwashing/when-how-handwashing.html)
- Mask wearing is mandatory for all OPP employees while cleaning inside buildings.
**Electrostatic Spraying Disinfecting PPE Requirements and Cleaning Protocol**

- Provided Separately

## OPP Custodial Levels of Service – Fall 2020

<table>
<thead>
<tr>
<th>Space</th>
<th>Tasks</th>
<th>Frequency</th>
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</table>
| General Purpose and Departmental Classrooms| Cleaning/disinfecting podiums  
  Cleaning whiteboards/ chalkboards if used  
  Disinfect frequently touched surfaces including desks, door handles, light switches | Once Daily, M-F    |
| Restrooms                                  | Clean and disinfect frequently touched surfaces including toilets, urinals, sinks, dispensers, and door handles.  
  Mop and disinfect floors  
  Refill paper and soap dispensers  
  Empty trash | Once Daily, M-F          |
| Teaching and Research Labs                 | Clean and disinfect frequently touched surfaces such as door handles, light switches, sink fixtures, drawer handles, tables, chairs, and soap and paper dispensers.  
  Empty trash and recycling | Once Daily, M-F          |
| Public Spaces (Entrances, lobbies, corridors, elevators, stairwells) | Cleaning and Disinfecting frequently touched surfaces including door handles and push plates, elevator buttons, light switches, handrails, and trash/recycling stations.  
  Empty trash and recycling stations | Once Daily, M-F         |