

(OPP-16)

DATE: February 1, 2016

FROM: Office of Physical Plant

TO: All Physical Plant Technical-Service Employees

SUBJECT: Use of Electronic Audio Devices during Working Hours

The use of electronic devices audible to others is not permitted in the following circumstances:

- A. In or about University buildings where the noise would interfere with instructional, administrative, or research activities taking place.
- B. When such use is specifically objected to by building occupants.
- C. When use of such devices would create a safety hazard or work hindrance.

The use of electronic devices with headphones or ear buds is not permitted during work time. This includes hearing protection devices with built-in radio or audio device capabilities.

Established as policy November 16, 1981

Revised April 1, 1984

Revised September 3, 2001

Revised June 3, 2002

Revised February 1, 2016 (number change from OPP-11 to OPP-16)