

DATE: October 7, 2010

SUBJECT: Intramural Building Addition and Renovation,
University Park

TO: Architectural Firms

I want to start this letter by informing you that we are changing our AE selection notification process for major projects (all projects with a total cost greater than \$5,000,000). Beginning with this project we will be posting requests on our website www.opp.psu.edu and we will stop sending email requests to firms in our data base. All information related to ongoing AE selections and their status will be publically available on this site. We feel that this will make our process even more transparent; however, it will place the responsibility of being informed and following our postings on your shoulders. Our typical selection process involving letter of interest, long list, short list and interview will remain unchanged. As has been the case in the past, on occasion if the project warrants it, we will go directly to a long list. Please do not hesitate to contact me if you have any questions regarding this change.

Continuing with the main reason for this letter, as part of our strategy to meet student demand for wellness and recreation facilities at Penn State, we are planning to upgrade the 117,000 GSF Intramural Building located on the northeast section of the University Park Campus. With that in mind, we commissioned the firm of Moody Nolan, Inc. to perform a feasibility study that would help establish the scope of the project.

The study calls for the phased implementation of a 103,000 GSF addition plus renovation of selected areas. Ultimately, the project will provide additional basketball/volleyball and multi-purpose courts, a larger fitness equipment area, dedicated group exercise rooms, a climbing wall, running track, an administrative office suite, a new lobby/entrance, support spaces and upgraded MEP systems. In addition to these programmatic and functional improvements, another important goal of the project is to enhance the visual impact of the facility in this prominent campus location and provide an attractive and inviting structure and site that projects the high level of activity within.

At this point, we are ready to proceed with phase 1 of this project; a 48,000 GSF addition that includes the fitness equipment area, dedicated group exercise rooms, partial extension of the existing track, the administrative office suite, the new lobby/entrance, selected upgrades to the building systems and development of the site fronting Curtin Road. The total project budget including all soft costs for this phase is \$24,000,000. We expect design to commence immediately with occupancy by January, 2014.

If your firm is interested in pursuing this project, please submit the following:

1. A brief statement detailing your firm's unique qualifications for designing facilities of this type and scope. Include a sampling of your previous relevant experience and graphic examples representative of your architectural designs.
2. Your firm's vision of what, beyond purely functional issues, constitutes the essence of this type of facility. To indicate to the Screening Committee your understanding of the uniqueness of this project, discuss some of the issues that are important in the design of a project of this type.

Please submit to my office eight hard copies of your response by noon on November 2, 2010 and please limit your submission to five, single sided pages. If you have any questions regarding this request please contact me or Marv Bevan, Jr., the Project Manager at 814-865-3474.

The University will use a qualifications based selection process with long list, short list and interviews. The Screening Committee will select a long list of approximately ten firms from the respondents to this letter. A Request for Proposals (RFP) will be posted to this website by November 12, 2010. The RFPs will be due in

my office at noon on December 7, 2010. Three firms will be chosen from the RFP respondents and interviewed during the week of January 17, 2011. The results will be announced at the Board of Trustees meeting on January 21, 2011.

Sincerely,

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cc: Screening Committee
A. G. Horvath