

Custodial Balloting FAQs - 2021

Why are we balloting?

- OPP is making changes to the districts, and they will be comprised of different buildings.
- The number of employees allotted per district may change.
- Due to changes in districts, balloting is necessary to provide choices based on work unit seniority.

What considerations were used to determine the balloting process?

- The goals used to determine the balloting process are:
 - Make reassignments in the most efficient and least disruptive manner.
 - Move employees into new assignments quickly and avoid delays.

Why can't I keep my current position?

- Many schedules have changed.
- Many buildings have moved to different districts.

What grades are affected by this process?

- Grade 6s, 8s, 9s, and 10s.

If I ballot into a new building, where will I park?

- Work with the service desk to find a parking area better suited to your new building.

How do I get my new swipe access and keys?

- Your supervisor will work with the OPP Security Coordinator to ensure a smooth transition.

If I end up in a R&E position, will I be able to lateral within my district?

- Yes. After a settling period, R&E positions will be allowed to lateral into scheduled positions within their district.

Will I be changing shifts or work schedules?

- It is possible. You will ballot positions according to work unit seniority, and as a result, it is possible that some employees' shifts and schedules will change.

Will I be able to lateral immediately after balloting?

- No. There will be a settling period of 2 months before laterals will be accepted.

Are laterals currently frozen?

- Yes.

What happens to the March Preference process for 2021?

- There will be no March Preference for 2021 due to balloting giving everyone a chance to select a new position based on work unit seniority.

What happens to phones and radios?

- All cell phones and radios stay with their current district. Cell phones and radios may need to be reassigned because of the changes. Supervisors will have to review on a case-by-case basis how reassignments are handled.

When I open the positions available list, what specifics will I see?

- All buildings on team
- District
- Supervisor
- Days off
- Days on
- Work hours
- Shift

If there are multiple positions on the same team (e.g., Leonhard, Hallowell, Engineering Services has 3 G10s), if I select a position once, will it cover all 3 positions?

- No. Each position has a unique position number and must be chosen separately.

What happens to my vacation time that was approved by my current supervisor if I get a position with a new supervisor?

- Vacation is still approved, and the new supervisor will be able to see any approved time off in Workday.
- If you get a position with different hours or days off, you may have to adjust the time requested off in Workday. Work with your new supervisor to make any necessary adjustments in Workday.